

2006 Resolution of Necessity Preparation Calendar for Appearances Before the Commission

To allow adequate time for preparation of appearances presented to the California Transportation Commission (Commission), please adhere to the following schedule in planning the District Condemnation Evaluation and the Condemnation Panel Review Meetings (formerly the First and Second Level Review Meetings). The information listed here is supplemental to the procedures found in the Project Development Procedures Manual (PDPM), Chapter 28 Resolutions of Necessity http://www.dot.ca.gov/hq/oppd/pdpm/chap_pdf/chapt28.pdf

The District Condemnation Evaluation (District) and the Condemnation Panel (Panel) Review Meetings shall be conducted separately to afford the district every opportunity to discuss the project and to negotiate a settlement with the property owner. Combined District and Panel review meetings shall be considered only for unusual circumstances and require prior approvals from the District Director.

The District meeting must be held far enough in advance of the Panel review meeting to allow adequate time for the district to consider and evaluate recommendations discussed at the District meeting. Results of all evaluations are to be included in the Appearance Information Sheet (AIS) and the district's presentation during the Panel review meeting.

The district shall prepare a Factsheet and the Appearance Information Sheet (AIS) (in similar format to that found at: http://www.dot.ca.gov/hq/oppd/pdpm/apdx_word/apdx-jj.doc) after the District meeting. The AIS must be signed by the District Director prior to submission to the Condemnation Panel requesting scheduling of a Panel review meeting.

The Panel review meeting should take place a minimum of four weeks prior to the HQ Dry Run dates listed below. Exceptions to the schedule will be considered on a case-by-case basis and require prior approval from the HQ Division of Design and Division of Right of Way & Land Surveys Chiefs.

CTC Mtg Date	CTC Mtg Location	Dry Run Date Held by HQ	Condemnation Panel Review Mtg by:
February 1-2, 2006	Sacramento	December 29, 2005	December 1, 2005
March 15-16, 2006	Sacramento	February 9, 2006	January 12, 2006
April 26-27, 2006	Fresno	March 23, 2006	February 23, 2006
June 7-8, 2006	Sacramento	May 4, 2006	April 6, 2006
July 19-20, 2006	San Diego	June 15, 2006	May 18, 2006
September 6-7, 2006	Santa Barbara	August 3, 2006	July 6, 2006
October 11-12, 2006	Sonoma	September 14, 2006	August 17, 2006
November 8-9, 2006	Amador County	October 5, 2006	September 7, 2006
December 13-14, 2006	San Francisco	November 16, 2006	October 12, 2006

Red denotes revisions resulting from Commission meeting schedule changes.

Additional preparation and scheduling information for Commission meeting agenda due dates can be found at: http://www.dot.ca.gov/hq/transprog/ctcliaison/2006/2006%20Prep%20Schedule_External.pdf